

EMAAR LIBADIYE GAYRİMENKUL GELİŞTİRME A.Ş.

INFORMATION ABOUT THE DATA OWNER RIGHT TO APPLICATION

I. THE DATA OWNER'S RIGHT TO APPLY

- **Scope of the Right to Apply**

In accordance with Article 11 of the Personal Data Protection Law **No.6698** ("**KVK Law**"), you, as a data owner, have the right to request the following matters by applying to us:

- (1) To learn whether your personal data is being processed,
- (2) If your personal data has been processed, to request information regarding this,
- (3) To learn the purpose of processing your personal data and whether they are used appropriately for their purpose,
- (4) To learn the third parties to whom your personal data has been transferred at home or abroad,
- (5) To request correction of your personal data in case of incomplete or incorrect processing and to request notification of the transaction made within this scope to third parties to whom your personal data has been transferred,
- (6) Although it has been processed in accordance with the provisions of the KVK Law and other relevant laws, in the event that the reasons requiring its processing disappear, to request the deletion, destruction or anonymization of your personal data and to request that the transaction made within this scope be notified to the third parties to whom your personal data has been transferred,
- (7) To object to the occurrence of a result against you by analyzing the processed data exclusively through automated systems,
- (8) To request compensation for the damage in case you suffer damage due to the unlawful processing of your personal data.

- **Situations Outside the Scope of Application Right**

In accordance with Article 28 of the KVK Law, it is not possible for personal data owners to assert their rights on the following issues, since the following situations are not covered by the KVK Law:

- (1) Processing of personal data for artistic, historical, literary or scientific purposes or within the scope of freedom of expression, provided that they do not violate national defense, national security, public security, public order, economic security, privacy of private life or personal rights or constitute a crime.

- (2) Processing of personal data for purposes such as research, planning and statistics by anonymizing them with official statistics.
- (3) Processing of personal data within the scope of preventive, protective and intelligence activities carried out by public institutions and organizations authorized by law to ensure national defense, national security, public security, public order or economic security.
- (4) Processing of personal data by judicial authorities or execution authorities in relation to investigation, prosecution, trial or execution proceedings.

Pursuant to Article 28/2 of the KVK Law; It is not possible for personal data owners to assert their rights, except for demanding compensation in the cases listed below:

- (1) When processing of personal data is necessary for the prevention of crime or for a criminal investigation.
- (2) When the processed personal data made public by the personal data owner himself.
- (3) When processing of personal data is necessary for the execution of supervision or regulation duties and disciplinary investigation or prosecution by the authorized public institutions and organizations and professional organizations that have the quality of public institutions, based on the authority granted by the law.
- (4) When processing of personal data is necessary for the protection of the economic and financial interests of the State regarding budget, tax and financial issues.

II. CONCLUSION OF THE APPLICATIONS

In accordance with Article 13 of the KVK Law, personal data owners submit their requests regarding their personal data to us in writing (with wet signature or valid e-signature instead of wet signature) or by other methods determined by the Personal Data Protection Board, within the capacity of the data controller, the request is concluded as soon as possible and within thirty (30) days at the latest, depending on the nature of the request.

In order to ensure the security of the data, we may request information from the applicant in order to determine whether the applicant is the owner of the personal data subject to the application. In addition, in order to ensure that the application of the personal data owner is concluded in accordance with the request, a question may be directed to the personal data owner regarding his application.

The request for the application of the data owner may be rejected by us by explaining its justification in cases such as the possibility of hindering the rights and freedoms of other people, requiring disproportionate effort, and the information being public information.

**EMAAR
PERSONAL DATA OWNER
APPLICATION FORM**

This form, which we have directed to you as Emaar Libadiye Gayrimenkul Geliştirme A.Ş., includes all the elements required for you to easily use the right to apply granted to personal data owners through Article 11 of the Personal Data Protection Law No.6698 ("**KVK Law**"). For this reason, when exercising your right to apply regarding your personal data, we kindly ask you to print this form and fill it out and submit it to us using one of the methods specified at the end of the form.

1) APPLICANT CONTACT INFORMATION:

Name:	
Surname:	
Turkish ID No:	
Phone Number:	
E-mail: <i>(If you wish to receive your application result by e-mail, fill in.)</i>	
Address:	

2) PLEASE INDICATE YOUR RELATIONSHIP WITH OUR COMPANY. *(Such as customer, visitor, business partner, employee candidate, former employee, employee of a former sub-employer, employee of a third-party company, shareholder)*

<input type="checkbox"/> Customer <input type="checkbox"/> Visitor <input type="checkbox"/> Business Partner / Supplier <input type="checkbox"/> Sub-Employer <input type="checkbox"/> Other <i>(Please specify)</i> You are communicating within our company with the Department:.....	<input type="checkbox"/> Former Employee, Employee Of A Former Sub-Employer <i>The years I Worked in the (Please specify)..... Company</i> <input type="checkbox"/> Employee Candidate <i>On the date of (Please specify) I applied for a job with the company:</i>
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Subject:.....	
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3) INFORMATION REGARDING THE CHOICE OF THE RIGHT TO BE EXERCISED BY THE PERSONAL DATA OWNER

Please check the box next to which you request information.

- Are my personal data processed by your company?
- If my personal data are processed by your company, I request information about the processing activity.
- If my personal data are processed by your company, I request information about the purpose of the personal data processing activity and whether the activity is carried out in accordance with the purpose of the processing.
- Are my personal data transferred to third parties at home or abroad? If my personal data is transferred, I request information about third parties.
- I think that my personal data are processed incompletely or incorrectly by your Company and I request it to be corrected.
- I think the reasons for the processing of my personal data have disappeared. therefore, I request my personal data,
 - be deleted, *or*
 - to be made anonymized
- If my personal data are processed incompletely or incorrectly by your Company, I request that third parties to whom my personal data are transferred be notified of this situation.
- I request the compensation of the damage I suffered due to the illegal processing of my personal data.

4) PLEASE SPECIFY YOUR REQUEST FOR YOUR PERSONAL DATA IN DETAIL: (*Please provide us with information and documents that support your request*)

EXPLANATIONS:

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5) INFORMATION METHOD FOR APPLICATION RESULT *(Please choose the method by which the response will be delivered to you):*

- I wish it to be sent to my address.
 I wish it to be sent to my e-mail address.
 I wish to receive it by hand.

(In case of delivery by proxy, there must be a notarized power of attorney or authorization document.)

6) METHODS FOR SUBMITTING THE APPLICATION FORM

(If you are applying on behalf of someone else, please send the documents showing that you are authorized to apply (such as a document showing that the personal data owner is a guardian/custodian, a power of attorney) as an attachment to the application.)

- By applying personally to us, a copy of a wet signed signature, together with the documents (identity card, driving license, etc.), personally or through a notary public to the address Ünalın Mah. Libadiye Cad. No: 82F, K: 1, Üsküdar/Istanbul, by writing on the envelope, "Personal Data Protection Law Information Request"
Or;
- Writing "Personal Data Protection Law Information Request" in the subject part of the e-mail and sending it kvkk@emaar.com.tr addresses.

- ALL APPLICANTS ARE REQUIRED TO FILL IN THIS SECTION -

I declare that all the information provided by me in this application form is correct, and I accept that there is the right to request additional information and documents (identity card or copy of the driving license, etc.) for identification and authorization determination in order to eliminate legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of my personal data.

Of the Personal Data Owner / Of the Person Applying on Behalf of Someone Else

Name Surname :

Date of Application :

Signature: